

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, DECEMBER 11, 2017  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of December 4, 2017.
- D. Bid Openings:** Accept, Award, and/or Reject the following: (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)
  - 1. Bid #DA-1824** – The purchase and installation of one (1) Vigilant, or a suitable equivalent, Mobile License Plate Reader System, consisting of three (3) cameras, associated hardware, software and licenses for the Cleveland County District Attorney's Office.
  - 2. Bid #COM-1825** – The Purchase and Delivery of one (1) 2008 or newer Telescopic Boom Lift with less than 5,000 hours for the Cleveland County Commissioners.
  - 3. Bid #HD-1827** – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N.E., Norman Oklahoma. The bid term will be from January 1, 2018 through December 31, 2018 with the option to renew up to two (2) additional years.
- E. Old Business:** Discussion, Consideration and/or Action regarding the following:
  - 1. Bid #SHE-1823** – The sale of Cleveland County Sheriff's Department vehicles by sealed bid.

**F. Items of Business: Discussion, Consideration and/or Action regarding the following:**

The following items, F1 – F8 are Consent Items and are routine in nature

1. **Agreement Amendment #3** between Cleveland County and IBTS regarding Administrative and Construction Management services performed by IBTS on the CDBG-DR Projects for Scope of Work changes for consolidation of projects 9 & 9a which results in a budget reduction and to extend the contract date set to expire December 31, 2017 to August 31, 2018.
2. **Memorandum of Understanding** between Cleveland County Clerk and Corporation Service Company (“CSC”) that CSC be permitted to electronically file documents with the County Clerk’s office.
3. **Acceptance of Notice** to the Board of County Commissioners by Tammy Belinson, County Clerk, the operator’s application for Shirley Sand, Renewal application #LE-1484. The report is available for public viewing in the County Clerk’s Office as well as on the County Clerk’s website under the Public Notice Tab.
4. **Resolution** for disposing of the following equipment from Cleveland County District #1.  
D304-18 John Deere Tractor SN/L06330H613704  
D305-62 Cat 140 M2 Motor Grader SN/M9D01338  
These item were sold.
5. **Resolution** for disposing of the following equipment from the Cleveland County Sheriff’s Department:  
B201.0031 IBM Typewriter SN/0522545  
B201.0035 IBM Typewriter SN/11BAFN1  
These items are to be junked.
6. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1**

18-2705-T2A	Waste Management Recycle America	\$ 600.00
18-2707-T2A	Fox Building Supply	\$ 1,500.00

**District #2**

18-2660-T2A	OSU-CTP	\$ 500.00
18-2712-T2A	Ace Hardware	\$ 750.00
18-2713-T2A	Custom Product Corporation	\$ 750.00
18-2714-T2A	Warren Cat	\$ 2,500.00

**Assessor:**

18-2689-HR1C	Michael L. Jones	\$ 3,000.00
18-2690-HR1C	Victor W. Butler	\$ 3,000.00
18-2691-HR1C	Lisa D. Windle	\$ 500.00
18-2692-HR1C	Joy C. Cero	\$ 3,000.00
18-2693-HR1C	Daniel D. Jenkins	\$ 3,000.00
18-2694-HR1C	Charles C. Leonard	\$ 2,500.00
18-2695-HR1C	Shena R. Jones	\$ 3,000.00
18-2696-HR1C	Michael A. Weddle	\$ 3,000.00
18-2697-HR1C	Russell A. Chronister	\$ 3,000.00
18-2698-H1C	Marianne Kennedy	\$ 500.00
18-2699-H1C	Donna R. Morgan	\$ 500.00
18-2700-H1C	Karen Smith	\$ 500.00
18-2701-H1C	Colleen R. Morton	\$ 500.00
18-2702-H1C	Douglas P. Warr	\$ 500.00
18-2703-H1C	Billijo F. Ragland	\$ 500.00

**Fairgrounds:**

18-2665-FG2	Oklahoma Gas & Electric Serv.	\$ 5,000.00
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**Sheriff Dept:**

18-2644-SHE2	Pitney Bowes	\$ 500.00
18-2645-CFBC2	Summit Food Service	\$ 35,000.00
18-2716-SHE2	TransUnion Risk & Alternative Data	\$ 600.00
18-2719-SHE2	Del Nero Communications Mgmt.	\$ 1,185.00

**7. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 17/18**

**General:**

18-0483-SC1	18-1949-SHE2
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**Highway:**

18-0059-T2A	18-0230-T2A	18-0859-T2A	18-1467-T2A
18-1790-T2A	18-1923-T2A	18-2042-T2A	18-2406-T2A

**Health:**

18-0150-MD2	18-0177-MD2
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**8. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 873,788.91
b. Highway Fund	\$ 148,525.83
c. Health Fund	\$ 10,874.30
d. Sheriff Commissary Fund	\$ 4,506.44
e. Sheriff Courthouse Security Fund	\$ 13.50
f. CDB Grant Disaster Recovery Fund	\$ 107,920.04

g. Treasurer Sales Tax Fund	\$ 765,958.93
h. Early Settlement Central Cleveland County Fund	\$ 4,124.20
i. County Clerk Lien Fee Fund	\$ 329.00
j. County Clerk Preservation Fund	\$ 39,093.00
k. Fairgrounds Fund	\$ 1,102.37

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Adjourn.**

**Filed and Recorded in the County Clerk’s Office**

Date and Time Posted: Dec 8, 2017 @ 10:22 AM

Jimmy Belmon  
County Clerk or Deputy  
by Linda Atkins  
